

**WINNEBAGO COUNTY HOUSING AUTHORITY
MINUTES OF THE JUNE 15, 2023
MEETING OF THE BOARD OF COMMISSIONERS**

Call to Order, Roll Call, Pledge of Allegiance

Chairman Getty called the meeting to order at 5:30 p.m. Following the call to order, roll call was taken.

The following Board Members were present:

Present: Chairman Dina M. Getty
Vice Chairman Alanna D. Conard
Commissioner Elsie Brown
Commissioner Danielle J.A. Potter

Absent: Commissioner Ronald E. Ballard

Also present were the following: Executive Director Alan Zais; Finance Director Vickie Huwe; Director/Voucher Programs Kristin Andrews; and Devin B. Noble of AGHL Law.

Chairman Getty led the Board of Commissioners in reciting the Pledge of Allegiance.

Introduction of Guests

None.

Changes to Agenda

None.

Public Comments

None.

Executive Director's Report

Executive Director Alan Zais noted that his written report had accompanied the Board packet. In addition to his written report, Executive Director Alan Zais provided an update on the status of the dispute with Freeport RAD regarding amounts due and owing to WCHA, including the fact that no response had been received to the letter sent by AGHL to Freeport RAD's attorney. Executive Director Alan Zais also reported on the status of funding from grants to support the wages of ROSS Coordinator Emily Schwartz and the arrangements that have been made to pay Emily for writing grants to compensate for the reduction in other wages from grants. Executive Director Alan Zais also reported on the request for assistance by Jo Daviess Housing Authority and the strategy going forward regarding the same. Executive Director Alan Zais had no further report to submit to the Board.

Consent Agenda

Chairman Getty noted that there were four (4) items on the Consent Agenda. Commissioner Danielle J.A. Potter made a motion to approve the items on the Consent Agenda with an amendment that Item D of the Consent Agenda should read "First Round of the Rental Housing Support Program" rather than "Second

Round of the Rental Housing Support Program.” That motion was seconded by Commissioner Brown. The items on the Consent Agenda were as follows:

- a. Resolution No. 23 R 19 “*Resolution Approving the Minutes of the May 18, 2023 Rescheduled Annual Meeting of the Board of Commissioners*”
- b. Resolution No. 23 R 20 “*Resolution Approving the Intergovernmental Agreement with the Jo Daviess County Housing Authority*”
- c. Resolution No. 23 R 21 “*Resolution Approving Submission of an Application to HUD for Recapture of Eight (8) Veterans Assisted Supportive Housing Vouchers*”
- d. Resolution No. 23 R 22 “*Resolution Approving Submission of the Conditional Commitment Letter for the Illinois Housing Development Authority in the First Round of the Rental Housing Support Program*”

The motion to approve the items on the Consent Agenda as noted above was approved by unanimous roll call vote of the four (4) Commissioners present with none against and one (1) Commissioner absent.

Financial Report

The financial report was included in the Board packet.

Old Business

None.

New Business

- A. *Meeting Schedule*: Executive Director Alan Zais opened a discussion regarding changing the scheduled meeting time for Board of Commissioners’ meetings that would continue the past practice of having them scheduled for the third Thursday of each month but with a start time earlier than 5:30p.m. The consensus of the Board was to change the start time to 5:00pm and a resolution will be presented at the next Board meeting to effectuate the change in the scheduled start time.

Commissioner Comments

None.

Executive Session

None.

Action Taken from Executive Session

None.

Adjournment

A motion to adjourn the meeting was made by Chairman Potter and that motion was seconded by Commissioner Brown. That motion was passed by unanimous voice vote of the four (4) Commissioners present with none against and one (1) Commissioners absent. The meeting adjourned at 5:48 p.m.

Respectfully submitted,

Danielle J.A. Potter, Recording Secretary